



KCR/WORKSOURCE AFFILIATE

1211 BAY ST PORT ORCHARD WA 98366

(360)473-2144 ext.1

September



****CLIENTS MUST SIGN UP AHEAD OF TIME****



2011

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 <u>9:00am-12:00pm</u> #3 Job Search Strategies <u>9:00am-1:00pm</u> Intro to Computers	2
5 <u>CLOSED IN OBSERVANCE OF LABOR DAY</u>	6 <u>9:00am-12:00pm</u> #4 Perfecting Applications <u>2:00pm-3:00pm</u> ERS Class	7 <u>1:00pm-4:00pm</u> Resume Development Lab	8 <u>9:00am-12:00pm</u> #5 Cover Letters/Resumes <u>9:00am-1:00pm</u> Intro to PowerPoint	9
12 <u>10:00am-10:45am</u> WIA Orientation <u>1:00pm-3:00pm</u> CHART Workshop	13 <u>9:00am-12:00pm</u> #6 Interviewing Techniques	14 <u>1:00pm-4:00pm</u> Resume Development Lab	15 <u>9:00am-12:00pm</u> #2 Skills/Abilities Analysis	16
19 <u>10:00am-10:45am</u> WIA Orientation	20 <u>9:00am-12:00pm</u> #3 Job Search Strategies <u>2:00pm-3:00pm</u> ERS Class	21 <u>1:00pm-4:00pm</u> Resume Development Lab <u>3:00pm-3:30pm</u> Pathways Orientation	22 <u>9:00am-12:00pm</u> #4 Perfecting Applications <u>9:00am-1:00pm</u> Intro to Word <u>1:00pm-5:00pm</u> Intro to Excel	23
26 <u>10:00am-10:45am</u> WIA Orientation	27 <u>9:00am-12:00pm</u> #5 Cover Letters/Resumes	28 <u>1:00pm-4:00pm</u> Resume Development Lab	29 <u>9:00am-12:00pm</u> #6 Interviewing Techniques <u>9:00am-1:00pm</u> Intro to PowerPoint	30

South Kitsap WorkSource Affiliate is an equal opportunity provider of employment and training services. Auxiliary aids/services are available upon request to persons with disabilities. Dial 711 for the Washington Relay service.